

The Kansas Department of Agriculture is devoted to the total support of agriculture in Kansas. While we must fulfill our statutory obligations, the department is dedicated to providing support and assistance to make Kansas farms, ranches and agribusinesses successful and help them grow if that is their desire. We also encourage more farms, ranches and other agriculture business to expand in or relocate to Kansas. This checklist will help guide you through various resources and requirements for opening and operating a typical Kansas feedlot. In addition to license requirements by the Kansas Department of Agriculture, other Kansas agencies as well as local or federal government agencies may have regulatory requirements to follow. Contact your local planning authority to ensure you follow all local business development laws, rules, regulations and guidelines. This guide is designed to assist you as you work to build and operate a successful feedlot in Kansas.

✓	Department	Description	Renewal
	Kansas Small Business Development Center (KSBDK)*	The KSBDK is a network of service centers located throughout Kansas offering business consulting to small businesses. Call 800-452-6727 for more information.	Prior to starting
	Kansas Business Center*	The Kansas Business Center is a resource for information, filings, and personal assistance to start or maintain a Kansas business. Call 877-521-8600 for more details.	Prior to starting
	Office of the Secretary of State	Complete the appropriate filings and forms for a business entity required by the Kansas Secretary of State. Call 785-296-4564 for more information.	Prior to starting
	Department of Revenue	Visit the Department of Revenue website to find important business tax information . Call 785-368-8222 for more information.	Prior to starting
	Department of Agriculture, Division of Animal Health	Operations with more than 1,000 head must complete a cattle feedlot license application. For a beef genetic sale or any other occasional sale of livestock, complete the occasional sales application . If desired, visit the Animal Health website to determine brand availability or to apply for a brand . Interstate shipment of livestock requires official identification and certificate of veterinary inspection or other documentation. Some exemptions exist for feedlot cattle. Consult the Division of Animal Health Import and Export Regulations and Animal Disease Control and Traceability for a complete list of requirements, or call 785-564-6601.	July 1; April 1 for Brands — Prior to shipment of livestock
	Department of Agriculture, Division of Water Resources (DWR)	The state of Kansas requires a permit for water used for stockwatering. Stockwatering is the watering of livestock and other uses of water directly related to the operation of a feedlot with the capacity to confine 1,000 or more head of cattle; or any other confined livestock operation, or operations under common management, that would divert 15 or more acre-feet of water per calendar year. Review the Kansas Water Law Basics . Visit the Water Appropriation Forms and complete the Application for Permit to Appropriate Water for Beneficial Use and the Stockwater Use Supplemental Sheet. For more information on water use, visit the DWR website or call 785-564-6640.	Yearly Report of water use, March 1st
	Department of Agriculture, Pesticide & Fertilizer	If the feedlot will apply effluent to crops by blending effluent with fresh water through an irrigation system, a chemigation user's permit will be required. Visit the Chemigation webpage for additional requirements, or call 785-564-6688.	Prior to chemigating, January 1
	Department of Agriculture, Weights and Measures	No license is needed from Weights and Measures, but a feedlot with scales must hire a licensed service company to test the scales once annually if the scales are utilized for any commercial transaction. Visit the Weights & Measures website for more information, or call 785-564-6683.	Annual service
	Department of Health and Environment, Bureau of Water, Livestock Waste Management Section	Any facility that confines more than 300 animal units must register with KDHE. Animal units can be calculated on the registration form. The need for additional permits and nutrient management plans will be determined based upon the number of animal units and pollution potential. Additional requirements may exist if a facility of any size is considering composting. Contact Livestock Waste Management at 785-296-0075 for more information.	Prior to construction
	Department of Health and Environment, Bureau of Water, Industrial Program Section	An NPDES Construction Stormwater Permit is required only if one or more acres are disturbed during construction. The permit is required prior to the start of soil disturbing activities (construction). Contact 785-296-5549 for more information.	Prior to construction
	Department of Health and Environment, Bureau of Water, Municipal Program Section	If the facility will employ an on-site wastewater treatment system for human wastewater activities rather than utilize a municipal sanitary sewer for handling and disposal of sewage from the facility, contact the KDHE Municipal Program Section at 785-296-5527 for construction and permitting requirements.	Prior to construction

✓	Department	Description	Renewal
	Department of Health and Environment, Bureau of Water, Public Water Supply & Geology Sections	If the facility will not utilize a municipal public water supply or rural water supply as the source of human drinking water and the facility will serve 25 people or more per day, 60 or more days per year, it will be considered a public water supply subject to State/Federal drinking water requirements. Contact the KDHE Public Water Supply Section at 785-296-5523. Water wells shall be constructed by Kansas-licensed water well contractors. There are special construction requirements for water wells, serving public water supplies. Contact the KDHE Geology Section at 785-296-5560 for more information.	Prior to construction
	Kansas Department of Wildlife, Parks and Tourism	Projects that involve public funds, government assistance, require another state or federal permit, or potentially affect a current listed species or its critical habitat need an environmental review . Call 620-672-5911 for more information.	Prior to construction

Kansas Department of Agriculture
1320 Research Park Drive
Manhattan, KS 66502
Phone: (785) 564-6700
Email: ksag@kda.ks.gov
Website: <http://agriculture.ks.gov>

This guide is for informational purposes only. It is not intended to be an exhaustive list of requirements for operating a Kansas agribusiness entity. Please contact the appropriate agencies or organizations for specific requirements applicable to your business.
* Indicates that the information listed is merely a useful resource and not a requirement for operating the business

Updated 7/16/2014